

LAVANT PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10 JANUARY 2012
AT THE LAVANT MEMORIAL HALL, POOK LANE, LAVANT
www.lavantpc.org.uk

PRESENT: Cllrs. Eric Baldwin, Alan Dickinson, Kirk Elleker, David Hughes
Ian Hutton, John Slipper,

IN ATTENDANCE: WSCCllr/CDCllr Andrew Smith
Ms T Rowe (Clerk)
9 Members of the Public

The meeting was re-ordered with Agenda Item 4 SEE Contracting being held first. These minutes are in the original order of the Agenda.

103. WELCOME BY THE CHAIRMAN AND APOLOGIES Actions
- The Chairman opened the monthly meeting of the Council by welcoming those present.
- Apologies had been received from WSCCllr. Michael Hall. Cllrs. Sabatini, Edwards and Miles. PCSO Carly Churchill-Wright.
- At this point, Cllr. Hutton confirmed that Cllr. Miles had stated that she wished to resign as a Councillor. This was due to ill health and a new job, which meant she could not attend meetings or fulfil any duties. She is going to submit a letter of resignation and the Clerk was instructed to write accepting this resignation, when received. Cllr. Hutton stated that he was sorry she had to resign as she had proved herself to be strong minded and hard working. Clerk
104. DECLARATIONS OF INTEREST
- Cllrs. Slipper and Hutton declared their interest in Agenda item no 6 as allotment holders. Cllr. Elleker declared his interest in Agenda item 11 as an employee of the Goodwood Estate. Cllr. Hughes declared his interest in Agenda item no. 10 as a neighbour of the planning application to be discussed: LV/11/05211/DOMNP Chilgrove Barn, Langford Farm.
105. TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 December 2011
- It was agreed unanimously that the minutes be approved as a true and accurate record.
106. SEE Contracting in Partnership with WSCC – Repair and/or replacement of existing street lighting in Lavant, planned for early 2012
- Samantha Angus, Customer Care Manager for SEE Contracting, in partnership with WSCC, and Keith Levitt gave a brief presentation on the proposed repair and/or replacement of existing street lighting in Lavant.
- Discussion ensued. A Parishioner, Liz Anderson, stated that she objected to this work going ahead as there is nothing wrong with the lighting now, and she was not happy that lighting was not going up where it was needed. She was unhappy that Council Tax was being spent on something unnecessary.
- Cllr. Slipper commented on the lighting on North Side and discussion ensued about the height of the lights. Lavant Parish Council would like Samantha Angus to pass onto WSCC that it does not wish the lights to be higher than they currently are. CDCllr. Smith confirmed that this is the responsibility of WSCC.

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Liz Anderson, (Parishioner) requested that lighting along the main road be considered as it is very dark.

Samantha Angus and Keith Levitt left the meeting after their presentation.

107. Reports from WSCCllr. Michael Hall and WSCCllr/CDCllr. Andrew Smith

WSCCllr. Hall had sent apologies but had forwarded a report prior to the meeting. Kevin Macknay, Drainage Strategy Team Leader, WSCC Highways had sent to WSCCllr. Hall a drawing showing the proposed drainage works in Pook Lane. This proposed to install two new soakaways within the line of the existing linear gravel soakaway and enlarge the existing gullies, which would hopefully improve the situation adjacent to Lavant Memorial Hall. Mr. Macknay stated that the work should be carried out within the next few weeks and WSCCllr. Hall stated that he would continue to apply pressure for a start date.

Discussion ensued, and it was noted that the drawing was dated 25 March 2011. Cllr. Slipper stated that he was not satisfied with this solution and it did not reflect proposals made at the meeting held recently on site with WSCC representatives. Cllr. Dickinson stated that he would contact Mr. Macknay to discuss the plans/drawing and to invite WSCC to visit the site again.

Cllr. Dickinson

WSCCllr/CDCllr. Andrew Smith stated that he had anticipated that the planning application for Hunters Rest would have come before Committee by now, but it might be considered in February. The Officers might be minded to refuse the application, but because the plans show an inefficient use of land i.e. the building density was too low.

Eastmead Industrial Estate – the Officers had in principle no objections but flooding still remains an issue.

The Local Development Framework has been delayed.

As Lavant falls within the SDNP, when that organisation gets its framework it will govern Lavant.

The Chief Executive of Chichester District Council, John Marsland, has retired. It is thought that a position of Chief Executive will still remain within CDC.

CDC had accepted a Government grant to cover a 2.5% council tax increase. This will cause a problem next year.

Discussion ensued about the possibility of rubbish collections being increased to weekly. Cllr. Hutton stated that we have a service we are happy with. WSCCllr/CDCllr. Smith stated that he doesn't think there is justification for weekly collections. The cost implications to CDC were stated as £1m.

The Council offered their warm congratulations to Andrew and Teresa on their wedding.

108. Matters Arising

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108a Local Environment/Village Enhancement: maintenance of recreational spaces
And S106 issues.

Cllr. Hutton stated that S106 monies were paid by developers to the village to increase facilities for all the villagers. Meadow Close had generated these

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funds and some had been spent on the Hall car park, an application had been made to further fund the overspend on the Hall car park costs. There is a balance left of approximately £30k and the possible projects to spend this money on are:

- Installation of solar panels on the Memorial Hall
- Security at the bottom end of the field. Top end has been done.
- Supporting the Community Shop. Of the villagers he had spoken to, this was probably the project that most are in favour of supporting.

There will be in the next newsletter an article inviting tenders for the maintenance of the recreational spaces. Tender documents will be available from the Parish Clerk and completed applications will need to be submitted by February. This will be an open tender process to ensure that the work is done well at a price that can be afforded. It is hoped that somebody local and/or somebody who has performed the work before could continue to be involved.

A Committee had been formed to consider these issues, with representatives of the Football Club, Cricket Club, Play Area, and Memorial Hall plus Cllrs. Hutton and Slipper.

Discussion ensued as to the distribution process of the newsletter, with particular reference to ensuring that the information on the tender process reached as many appropriate people as possible. Discussion ensued about the possibility of not just putting the newsletter on the website, as previously agreed, but hard printing copies for this edition or possibly putting it on the website and printing enough copies to hand deliver to certain areas of the village. Part-delivery was not considered ethically possible. Cllr. Hutton raised the possibility of including a directory of village services etc plumbers etc who could be charged around £10 for this inclusion, which would generate enough money to pay somebody 7p a copy to deliver.

After much discussion it was agreed that, LPC would adhere to what had been agreed previously – that is, the newsletter would be distributed via the website and that Cllr. Baldwin would distribute some hard copies around various sites in the Village to include the garage, the two Churches, Village Hall, pubs etc. Cllr. Baldwin would write to all the village organisations notifying them of new procedure re the newsletter and would ensure that if anybody could not access the newsletter from the website then Cllr. Baldwin would ensure they would be given a copy. If any Councillor knows now of someone needing a copy, Cllr Baldwin will deliver it, but Cllr. Baldwin needs to know numbers in advance of copies being printed.

Cllr Slipper and Cllr. Hutton will try and ensure that any people who might be interested in the tender documents are notified of the process

It was confirmed that an article about these issues had been included in the January 2012 edition of the Lavant News.

108b Solar Panels on the Memorial Hall – to review quotes (if received in time)

Cllr. Baldwin confirmed that 6 quotes had been received and a document entitled “Comparison of Quotes for PV Installation” was tabled. Discussion ensued about the various options outlined, with one particular option showing a total costing of £16,000 (panels/inverter/installation) being considered. It was stated that this option would generate an income to the Hall of £54k over 25 years i.e. approx. £2k per annum. Peter Winter, Memorial Hall, stated that

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the hall would contribute a proportion of the costs, although the amount was to be determined. The hall are actively trying to look at other sources of income.

The safety issues of the panels were discussed i.e. possibility of things being taken from the roof.

Cllr. Elleker suggested the possibility of reviewing how the heating of the hall is managed, and that it might be a good idea to look at this now, at the same time as solar panels. Cllr. Slipper supported this idea. After discussion it was agreed to concentrate on solar panels alone.

After discussion it was agreed that LPC would be prepared to support the Memorial Hall in their plans for solar panels, by stating to CDC that up to 50% of the total cost, up to a maximum of £8,000, should be supplied by S106 monies, with a suggestion that up to about £10k was to be supplied by the Hall. This was agreed unanimously.

Cllr. Baldwin would liaise with Peter Winter from the Hall, to prepare a proposal for submission to LPC for perusal and approval. This proposal could then be submitted to CDC in order for the project to be taken to the next stage. Cllr. Baldwin

108c Memorial Hall Car Park – Drains

This was covered under Minute 107 above – Reports from WSCllr Mike Hall.

108d Play Area Safety Inspection Report

There had been no further developments on this issue. Cllr. Hutton had written to the company PlaySafety Ltd who had done the report asking for LPC's money back. Cllr. Hutton had written to ROSPA asking if they could recommend another company to do an inspection.

108e Bus Shelter Advertising

Cllr. Dickinson confirmed that Giles from "Earl of March" will be rebuilding the bus shelter as is, and will put glass on the North side. An advert will be placed on the inside and all costs will be paid for by Giles.

108f Newsletter distribution. Website.

This has been covered under 108a above.

108g Security Fencing re North Field

The security fencing on the top field has been completed. This would be paid for by Lavant Parish Council and a donation would be received from Lavant Football Club.

109h Meadow Close Parking Problems

A briefing note had been prepared by Cllr. Sabatini with a suggestion that a meeting between the Midhurst Road and the Meadow Close residents would seem to be the way forward. The Parish Council may be best placed to convene such a meeting. Cllr. Dickinson would attempt to convene this meeting.

Cllr. Dickinson

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109i Rural Community Broadband Fund Information Event

This had been attended by Cllr. Baldwin. The Government is going to ensure that high speed broadband is available to all. BT will be bringing super broadband to Chichester by the end of this year. This fund is not applicable to Lavant. Cllr. Baldwin distributed leaflets and gave demographic information about Lavant to Margaret Rhodes, which might be useful to the Community Shop venture.

110 Police Comments

PCSO Carly Churchill-Wright is still on restricted duties but had submitted a report to the meeting: A theft had taken place from a vehicle left outside A and H Auto repairs. Please do not leave valuables or tools in vehicles even if locked. Scam letters are in circulation offering to unlock millions in so-called inheritance in return for bank details. Shred letters immediately and report on 101.

111 Clerk's report on any correspondence received and action taken.

The Clerk had received a request from a Mr and Mrs Aplin to erect a marquee on Lavant Village Green on 28 July 2012 for daughter's wedding. Permission was granted subject to them organising relevant insurance and the policy/documents being seen in advance by the Clerk.

Request for donations had been received from:

Disability Awareness UK – charity promoting disability awareness in the local area

Arun and Chichester Citizens Advice Burea – requesting £50 for Chichester Advice Centre for 2012

Chichester Community Transport requesting £351.12 for 2012/13

It was agreed that LPC needs a Charitable/Donations Policy. The Clerk will bring to the next meeting a list of donations made in the previous year.

Clerk

The following Cheques had been written between 30.11.11 – 9.1.12

2192 Summersdale Garage	Mower Diesel	29.50
2193 Void Cheque		
2194 Robin Burford	Nov/Dec Grounds	97.50
2195 WSCC re Tracy Rowe	3 months wages/allowance	2048.30
2196 JB Corrie & Co Ltd	Fencing Top Field	2433.60

112 Planning

For discussion: LV/11/05211/DOMNP Mr. Timothy Siddons

Chilgrove Barn, Langford Farm, Chilgrove, East Lavant.

Single Storey Garage.

Discussion ensued and it was agreed that the Clerk should submit a NEUTRAL response with no additional comments.

Clerk

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Applications pending decisions – response given by LPC

LV/11/05124/DOMNP Stari-Dom. Mrs L Jeppesen

Alterations to existing dwelling with 2 storey extension over existing room to side and extending to rear. Clerk submitted a NEUTRAL response on 18.12.11

LV/11/04979/DOMNP Mr. Scott Brown, 32 North Side, Lavant

Rear extension over existing single storey flat roof extension. Clerk submitted a SUPPORT response on 3 January 2012.

Decisions Taken

LV/11/04629/DOMNP Mr. D Watson, The Rubbing House, Town Lane, Goodwood. 10 Solar photovoltaic panels mounted on A Frames in garden.

PERMIT

113 To Receive reports on:

113a Memorial Hall Management

This had been covered under minutes 108b (Solar Panels on Memorial Hall) and Minute 107 (Reports from WSCCllr Mike Hall re Drains) above.

113b Goodwood Circuit Consultative Committee

Cllr. Hughes distributed leaflets about noise abatement. "Goodwood Motor Circuit & Aerodrome Noise Control. A Guide for neighbouring communities". It was mooted that information about this could be included in a forthcoming newsletter.

Clerk/Cllr.
Baldwin

It was queried whether a schedule of forthcoming events at the Circuit was known. Cllr. Elleker stated that this should be on the Goodwood website.

113c Goodwood Airfield Consultative Committee

Cllr. Slipper stated that there was nothing to report.

113d Lavant Valley Partnership.

There is a meeting on 17 January 2012, to be held at Tangmere Village Centre at 7pm. This will be attended by Cllr. Elleker. Documents to be forwarded to Cllrs. Elleker and Slipper.

Clerk

113e South Chichester County Local Committee

The next meeting would be attended by Cllr. Dickinson and Cllr. Elleker on 21 February 2012.

Cllr Dickinson/Cllr
Elleker

114 Chichester South Community Action Pilot.

Cllr. Dickinson stated that there was nothing to report

115 Items not on the Agenda which in the opinion of the Chairman should be considered as a matter of urgency.

Discussion ensued about SIDs. Cllr. Elleker had distributed a report on the operation of the first SID deployment in Lavant just before Christmas, using sites Eastbound on Sheep Wash Lane and on the A286 Chichester to Midhurst Main Road outside Roughmere Lodge.

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Discussion ensued about possibly getting a 30mph fixed speed indicator on the A286. Cllr. Slipper would consider this and instruct the Clerk on a letter to be submitted to WSCC.

Cllr. Slipper/Clerk

The vacancy caused by the resignation by Caroline Miles could be mentioned in the newsletter

Cllr. Slipper noted that the public footpath used by school children which ran across the allotments was still being fouled frequently by dogs, despite dog notices being up. The path is being washed down twice a week. Cllr. Slipper will investigate getting a dog poo bin erected on the path near West Stoke Road. Dog poo bags will be put out.

Cllr. Slipper

Cllr. Slipper noted that he wanted the Village Clear-up to be known as Keep Lavant Litter Free (not Clear-up). This will be put on the February agenda

Clerk

116 Public Questions.

Sheila Sims stated that the Lavant Fete Committee will be meeting on 24 February at 10am, Lavant Room, St. Mary's Church. This will be attended by Cllrs. Dickinson and Hutton and the Clerk. Sheila Sims stated that the Fete might need to approach the Council about various things in the future.

Discussion ensued about the Diamond Jubilee celebrations. A working party had been set up and Cllrs. Baldwin and Sabatini were the LPC representatives. A meeting would be taking place soon.

Discussion ensued about the possibility of a trip to the new oil field at Singleton.

Date of next meeting

The next meeting will take place at 7pm on Tuesday 14 February.